**MCC Committee Meeting Minutes**

**December 12, 2018**

**Present: Thomas Eddinger, Conor Kelly, Amanda Keeler, Amelia Zurcher, Yoon Choi, James Marten, and Khadijah Makky**

**Absent: Kevin Thomas and Monica Adya**

**1. Honors ESSV1**

Just for honors

Amelia proposed that some ESSV1 classes can be approved for HOPR 2956H. These classes will be cross-listed with the departmental class, such as HIST 1701.

The committee approved.

**2. Disco Tier Workshops update**

The CTL is offering two workshops for Marquette faculty who are teaching Core DSCO classes. These workshops were planned for Dec. 18 and Jan. 9.

There are 21 people signed up to attend the workshops, 8 of them will be attending both workshops.

**3. Culminating Experience update**

A small subcommittee will meet and talk in the afternoon. One thing on their agenda is talking to department chairs to commit to sections. They will contact the Theology and Philosophy department to work with them. There will be one section needed for the 2019-2020 year; however, more sections will be needed for the future.

**4. MOI update**

There is a demand to offer more MOI sections, particularly sections from the Social Sciences and Science departments.

Several ideas for recruiting and incentivizing faculty to participate in an MOI topic were discussed.

The committee discussed having MOI as a 2nd-year course (at least for most students) after ENGL 1001.

The committee discussed how this might be a challenge for Health Sciences: ex. 65 DAPT students will have the challenge to find courses available to take as freshmen, they have a very tight schedule and limited options, therefore, they take MOI 1st year.

The other option is for first-year students to take the MOI during the spring semester.

In a future meeting the committee will look into the number of students who need MOI and make the final decision.

One challenge is to make sure we have enough, THEO, PHIL, ENGL, and ESSV1 available for first-year students.

**5. ESSV2**

More ESSV2 courses are needed.

**6. Course issues and MCC.**

Putting courses in CourseLeaf was discussed.

Review and verification of courses to count for the MCC, such as a study abroad courses and courses from other institutes. This issue will be addressed in the advisor guide.

**7. Having a course listed under two themes.**

For now, only natural science and math courses can be listed under two themes. However, this issue will be looked into in the future on a case-by-case basis.

**8. Assessment.**

Nick will have a draft assessment plan at the end of the spring semester.

**7. 2018 Proposals**

Deadline and revision process was discussed.

The committee will email the chairs with feedback. It is essential to include the following in the feedback: the importance of making faculty/students understand how the course fits into the theme, clearly illustrate where the gap is.

The committee discussed how to evaluate the proposals.

Each course can be:

 --Approved, as it is

 --Approved, but please make these minor revisions

 --Conditionally approved, but revise and resubmit by February 28

 --Not approved

Jim will be copied on emails to chairs; he will also keep official archive

**8. Spring 2019, agenda:**

* Revised proposals
* CourseLeaf as a vehicle for submitting proposals
* Set up procedures for managing core (appeals, *etc*.)
* Criteria for accepting courses in two tiers
* MCC assessment