

**Marquette University
Division of Student Affairs
Office of Student Development
Center for Student Wellness and Health Promotion**

Graduate Assistant for Student Wellness Programs Position Description

The Graduate Assistant for Student Wellness Programs is housed in the Center for Student Wellness and Health Promotion. This position gives a graduate the opportunity to work with Center for Student Wellness and Health Promotion team that consists of a director, coordinator of student wellness programs, other graduate assistants and undergraduate peer wellness educators.

This position reports directly to the coordinator of student wellness programs and supervises approximately 10 undergraduate peer wellness educators. The graduate assistant for student wellness programs assists in the development and implementation of holistic wellness programs for college students that align with the 8 dimensions of wellness and helps coordinate the facilitation of prevention programs such as Red Watch Band training (required of all first-year students in the Fall semester) and Bringing in the Bystander training (required of all second-year students in the Spring semester). This position appointment is in alignment with the Marquette University academic calendar and is 20 hours per week.

This individual is responsible for working with the Center for Student Wellness and Health Promotion staff and students to promote a comprehensive program of prevention strategies, environmental modifications, and programming interventions focused on creating a healthier and safer student experience and campus community. The graduate assistant will collaborate and network with a variety of campus partners to help with programming and recognition of resources on campus that align with the 8 dimensions of wellness.

The graduate assistant for student wellness programs should possess values that are compatible and supportive of Marquette University's mission as a culturally diverse, Catholic, Jesuit University, the mission of the Center for Student Wellness and Health Promotion and the Human Dignity and Diversity Statement.

General Responsibilities:

- Assist with planning, coordinating, and executing peer wellness educator Fall and Spring semester trainings
- Oversee the day to day efforts of the peer wellness educator's development, facilitation and assessment efforts of programs for students
- Hold two-hour, weekly staff meetings for the Peer Wellness Educators
- Supervise and hold consistent bi-weekly one on one meetings with your supervisees
- Meet weekly with the Center for Student Wellness and Health Promotion professional staff, your supervisor, and meet monthly with the Office of Student Development Staff
- Organize several on-going, yet short term projects that happen simultaneously
- Support Peer Wellness Educators through their programming efforts, peer wellness coaching, social media campaigns, and prevention program facilitations
- Attend Fall and Spring Graduate Assistant Training
- Other duties as assigned

Remuneration: 12 tuition credits (6 per semester) and a \$17,440 stipend*