

Marquette University Resources

	Brief Description of Services Provided	Location	Contact Information
Marquette Central	<ul style="list-style-type: none"> • Bursar (billing/payment) – tuition rates, housing fees, make a payment, payment plans • Financial aid – FAFSA, scholarships, grants, loans • Student employment –student payroll, work study • Registrar (academic record) services – academic forms such as course withdrawal/audit, permission to enroll in graduate course, independent study, course conflict approval, MIAD registration, RTS undergraduate internal transfer • Request transcripts, pick up diploma • Verification of enrollment/tuition 	Zilber Hall Room 121	Visit in person Call 414-288-4000 (students will need MUID number and 4-digit MCAN number obtained from CheckMarq account) www.mu.edu/mucentral
Office of Student Educational Services	<ul style="list-style-type: none"> • Academic Services: study tips; one-one-one sessions; study skill workshops • Tutoring Program: group tutoring for a large variety of classes • Presentation requests for campus groups, tailored to their specific study needs or interests. 	Coughlin Hall Room 125 & 145	Call 414-288-3270 www.mu.edu/oses
Office of Disability Services	<ul style="list-style-type: none"> • Process for requesting classroom assistance (accommodations) • Information on accessing activities outside of class: campus events, residence hall, student programs, etc. • Accessibility maps 	707 Building Room 503	Call 414-288-1645 Email: ods@marquette.edu www.mu.edu/disability-services
Study Abroad	<ul style="list-style-type: none"> • Step-by-step Guide to Study Abroad located on their web site • Study abroad fairs and program specific information sessions, held every semester (see website) • Pre-advising sessions for students at the very beginning stages of the exploration process • Peer advising sessions – prospective SA students can ask basic questions and get oriented about where to find information on their programs/procedures • Study Abroad 101 is held every Friday at 3:00 pm • Program specific information sessions at the beginning of each semester. 	Holthusen Hall 4 th floor	Fall Study Abroad Fair – Sept. 9 SA Applications are due: Oct 1 – for spring March 1 – for summer/fall Call 414-288-7289 to schedule individual appointments or visit www.mu.edu/abroad
Career Services	<ul style="list-style-type: none"> • Career Fairs and networking events • Job/internship search, resume writing, interview skills, writing a personal statement, gathering references, etc. • Career decision-making/exploration 	Holthusen Hall 1 st Floor	Call 414-288-7423 www.mu.edu/csc

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Counseling Center (includes career counseling)	<ul style="list-style-type: none"> ADHD; alcohol/other drug use; anxiety; depression; diversity related issues; eating disorders; grief; relationship issues; self-injury; sexual assault, etc. Career counseling: assessment instruments; research different majors and occupations; discuss academic struggles or other issues/stresses Zen Den – comfortable room that can be reserved with resources like light box therapy, biofeedback, yoga and meditation guides, etc. 	Holthusen Hall Room 204	Open M-F 8 -4:30 pm Call 414-288-7172 to schedule individual appointments or to sign up for workshops/groups www.mu.edu/counseling
Norman H. Ott Memorial Writing Center	<ul style="list-style-type: none"> One-to-one assistance to students, staff and faculty Review of personal statements for graduate/professional school 	Raynor Library Room 240	Hours vary, check website at www.mu.edu/english/writingcenter Call 414-288-5542 to set up an appointment
Les Aspin Center	<ul style="list-style-type: none"> Permanent Marquette University presence in Washington D.C. Provides a solid foundations for students interested in seeking careers in public service Active programs in fall, spring and summer Fellowship and internship programs 	Zilber Hall Suite 256	See www.mu.edu/aspin for additional information, curriculum and application requirements.
Pre-Health Advising	<ul style="list-style-type: none"> Laurie Goll in the CHS office is the pre-health adviser for CHS students One-on-one meetings throughout students’ academic careers Workshops and events on how to apply to professional programs, pre-health check-ups to be sure you are on track, mock interviews, and more Letter of recommendation service for CHS students applying to professional programs 	Schroeder Complex Room 237	Call 414-288-5053 to schedule an appointment. Join the pre-health listerv on their website at www.mu.edu/pre-health-advising
Adding a minor	<ul style="list-style-type: none"> Consult undergraduate bulletin for minor requirements Use Academic Advisement in CheckMarq to create “what-if” scenarios (see below) Discuss how requirements fit into current plan of study with your academic advisor Submit <i>Minor Request/Update</i> form – available on the Marquette Central web site under “Forms - Academic” 		
Degree Progress Tracking	<ul style="list-style-type: none"> Academic Advisement is a degree audit tool that is fully integrated within the CheckMarq student information system. Create what-if scenarios for changing your major, adding additional major(s) and/or minor(s) Review academic progress with your advisor using the printable PDF report options: “Degree Progress Report” or “Graduation Checklist” For a step-by-step guide to academic advisement: http://www.marquette.edu/mucentral/registrar/documents/StudentGuidetoAcademicAdvisement.pdf <p><i>NOTE: All students in CHS are required to bring a print out of your “Graduation Checklist” to your meeting with your advisor during Mandatory Advising Week (approximately 9th week of the semester)</i></p>		