



FACHEX and Tuition Exchange (TEP) Programs at Marquette University – Entry Term Fall 2024

Marquette University is pleased to participate in two tuition exchange programs:

- 1) Faculty and Staff Children Exchange (FACHEX) which is sponsored by twenty-six Jesuit colleges and universities, and
- 2) Tuition Exchange (TEP), which includes more than 660 member institutions.

Through these programs, dependent children of faculty, administrators, and staff eligible for tuition remission at their home institution *may* be granted tuition remission at another participating institution. Eligibility for the programs does not mean an award is guaranteed at Marquette. Marquette University awards FACHEX and TEP based upon a competitive review of all certified applicants, utilizing the student's entire first-year application file, which includes high school academic record, standardized test scores (if submitted), leadership/service activities, and essay. The information below is pertinent for students entering the Fall 2024 Marquette University first-year class.

Procedures & Timeline for Incoming FACHEX or TEP Consideration and Enrollment at Marquette University:

- 1. Request FACHEX or TEP eligibility certification from your home institution's liaison officer by December 15, 2023:** Contact the FACHEX or TEP liaison officer at your home institution to request certification of your eligibility. The liaison officer will submit this certification electronically to Marquette's Office of Admissions (to the attention of Anna Wilks-Metrou). **This certification must be submitted to Marquette University by January 15, 2024.**
- 2. Apply for first-year admission to Marquette University by November 15, 2023, for Early Action or January 15, 2024, for Regular Decision:** A completed application for first-year admission must be received (postmarked) by Marquette's first-year application deadline of November 15, 2023, or January 15, 2024. Marquette offers a free online application at www.marquette.edu/explore. A completed first-year application consists of the application and submitted official high school transcripts. Submitting ACT/SAT scores is optional for admission consideration. A student must be admitted to Marquette University to be considered for a FACHEX or TEP award. Both Early Action and Regular Decision applicants will receive equal consideration for FACHEX or TEP if they submit their application by the Regular Decision deadline of January 15. If students submit their application after January 15, they will not be considered for the FACHEX or TEP award. Please note that eligibility certification does not automatically qualify you for admission nor does an offer of admission mean that a FACHEX or TEP award will be extended.
- 3. File the Free Application for Federal Student Aid (FAFSA) as soon as possible after October 1, 2023:** We recommend submission of the FAFSA (www.fafsa.gov) by February 1, 2024. While applying for financial aid is not required for FACHEX or TEP consideration, financial aid programs may assist FACHEX or TEP award recipients with housing costs or make it financially possible to attend Marquette University if not offered a FACHEX or TEP award.
- 4. FACHEX and TEP Review and Notification – March-May 2024:** FACHEX and TEP awards are competitive, and merit based. Decisions for these awards are based entirely on the credentials included in the student's admission application to Marquette University. Initial FACHEX and TEP award notifications are typically made in early March of the senior year. All admitted and TEP- or FACHEX-eligible students will receive notification of their standing, whether they have been offered an award, have been placed on the wait list, or have not been offered an award. As a reference, for each of the past five years additional FACHEX or TEP awards *have* become available after the initial award offer(s) were made in March and were offered to students originally placed on the FACHEX or TEP wait list from April through May.

5. **Submit Tuition & Housing Deposit by May 1, 2024:** If you plan to enroll at Marquette, the non-refundable \$500 tuition and housing deposit must be submitted by the May 1, 2024, enrollment deposit deadline. If a student submits a deposit and then receives a FACHEX or TEP award, the tuition deposit will be credited toward other Marquette student fees.

6. **Accept or Decline FACHEX or TEP Award:** If a FACHEX or TEP award is extended to you, please notify Marquette as soon as possible of the decision to accept or decline the FACHEX or TEP award. Information on how to accept/decline the FACHEX or TEP award and the appropriate deadlines will be included with the FACHEX or TEP award letter.

Recent History of Marquette University FACHEX and TEP* Award Offers:

Entry Term	Number of FACHEX Eligible Certifications Received	Number of FACHEX Incoming Freshman Awards Granted	Number of TEP Eligible Certifications Received	Number of TEP Incoming Freshman Awards Granted
Fall 2023	99	7	206	9
Fall 2022	128	8	217	13
Fall 2021	82	4	172	8
Fall 2020	102	3	158	6
Fall 2019	116	8	125	9
*Fall 2018 and previous year information is for FACHEX program only as 2019 was the first year Marquette participated in TEP.				
Fall 2018	95	5		
Fall 2017	82	5		
Fall 2016	110	9		
Fall 2015	84	10		

General Information about Marquette University FACHEX and TEP Awards:

FACHEX or TEP awards are not automatically granted nor guaranteed to eligible children of employees of participating institutions. FACHEX or TEP awards are selected upon competitive and merit-based review.

Marquette University gives preference for FACHEX or TEP awards to new first-year applicants. Students currently attending Marquette University without a FACHEX or TEP award who remain eligible/become eligible for the FACHEX or TEP program during the course of their enrollment will be placed on a waiting list for any available awards not filled by new first-year applicants. Certification of eligibility must be received by the Incoming FACHEX/TEP Coordinator (meeting the same deadlines as first-year applicants) to be placed on this waiting list. Transfer students are not eligible for TEP or FACHEX at Marquette University.

For FACHEX or TEP Award Recipients - Terms and Conditions for FACHEX or TEP Award Continuation:

The FACHEX or TEP award is applicable to any of Marquette's seven undergraduate colleges.

FACHEX or TEP award recipients must remain eligible to return to Marquette University each semester, maintain continuous, full-time enrollment at Marquette University, enroll in and complete at least 12 credits each semester, meet the usual academic and other requirements for admission to, and retention by, the university and his/her college or school, remain in good academic and disciplinary standing with the university, and meet university Satisfactory Academic Progress standards.

The parent/guardian who serves as the eligible employee for the FACHEX or TEP award recipient must remain eligible for the benefit at his/her employing institution and have certification of eligibility submitted to Marquette annually.

FACHEX or TEP award recipients are expected to complete their undergraduate degree in four years (8 semesters) and are not ordinarily eligible for tuition remission for longer than four years. The exception to this would be students enrolled in the College of Engineering who choose to pursue a university approved Co-op experience.

The FACHEX or TEP award covers the additional tuition fee if students enroll in more than 18 credits per semester.

FACHEX or TEP awards do not apply toward part-time, summer studies, or graduate studies, nor does it cover student fees, room, meal plan, books, or other school-related expenses.

The FACHEX or TEP award may apply toward some study abroad programs held off the Marquette University campus. Please consult with the Office of International Education and the Office of Student Financial Aid for information on eligible study abroad programs.

FACHEX or TEP awards to first-time entering first-year students are effective beginning in the fall term immediately following acceptance. Should the recipient choose not to enroll at Marquette in the term for which they originally applied, there is no guarantee the award will remain available upon later enrollment. The student must re-certify and re-apply for an award in the term in which they will enter Marquette.

FACHEX or TEP award recipients who interrupt their continuous, full-time enrollment at Marquette University may have their award reinstated dependent on the number of openings at the time of return to Marquette, however, reinstatement of the award is not guaranteed and is granted only upon appeal to, review by, and approval from the Office of the Provost.

For additional information, contact:

Anna Wilks-Metrou, FACHEX Coordinator – Incoming Awards
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